

MINUTES

Inuvik Ski Club Society
Regular Meeting
May 3, 2012 ~ 8:00 p.m.

Chairperson: Melinda Gillis

Executive Members Present: Melissa Lennie, Kim Halpine, Grant Sullivan

Executive Members Excused: Gordy Robertson

Recorder: Melissa Lennie

Others present: n/a

Quorum met? Yes

CALL THE MEETING TO ORDER 8:07pm
DECLARATION OF CONFLICT OF INTEREST
ROBERTS RULES OF ORDER

1) APPROVAL OF THE DRAFT AGENDA DATED Thursday, May 3, 2012

Motion to approve: Melinda, Seconded by Grant. Carried.

2) APPROVAL OF DRAFT MINUTES – Tabled

Monday, February 27, 2012 (tabled from last meeting)

Tuesday, March 27, 2012 (tabled from last meeting)

3) ROUND TABLE

4) FINANCE REPORT

- Plan for lottery issue – Grant/Gordy
 - Grant got letter from Territorial Lotteries commission to do random spot checks for following regulations
 - Propose to follow YK Sport North model w/ 40/60 Grant looked at the reports, and the YK Sport North model, it looks like it would be the same amount in the end. Agreement is already drawn up with Sport North. Grant to send agreement out by email for review and to work with Rexall Drugs for discussion.
- Budget planning – Grant is working on next years' budget based on historical data.
- Capital planning – Grant/Board by year end
- ITI Grant for equipment – Action: Have the use of Northwind's machine three times per year, can make the machines work this year. Fix the machines.
- ITI Grant: Need ski equipment, broken skis and equipment

- Year End August 31, 2012

5) ADMINISTRATION

- By-law revisions *see current bylaws/YK bylaws/Societies handbook – Melinda: in process
- Insurance for facility & Directors – Gordy: Tax assessment has enough information, **Melinda** to request a quote for buildings/skidoo/directors insurance to email
- Lockers from SHSS/SAMS – Grant (in process)
- NWT Ski Division – Melinda
 - Events Calendar –
 - NWT Ski Division reporting –

6) FACILITY USE

- Lease Agreement with Town of Inuvik: Grant (in process)

7) PROGRAMMING

- Volunteer lists/Draft volunteer policy – Melissa: in process
- SAMS School program: **Melissa** to do a report and plan for next year.
- Jackrabbit update (Carolyn is interested in – **Kim** to do report
- Family Ski update – **Kim** to do report
- Adult Ski update – **Kim** to do report
- Ski Hosts are active.
- **Melissa** to do a spreadsheet to track programs
- Coaching clinic: **Melissa** to contact Karen to find out what we need to do to certify coaches

8) EVENTS:

- Set calendar of events for 2013 *see NWT Ski Division calendar
 - Top of the World Loppet report for this year - **Melissa**

9) TRAILS AND EQUIPMENT

- Ski Equipment: **Kim** to do a report on equipment/Kim to talk to SAMS about their equipment
- Wax orders **Action**: Arctic Sports for wax
- Machines are in bad shape, brakes not working. Action: **Gordy** brakes were fixed on one of the machines, have to turn the machine off to shift gears
 - **Gordy** to do a report on state of machines
- Trails report: Gordy/Grant
 - Planning for next year
 - Mowing willows and grass needs to be done: Golf Club owns a 6x6 with a mower that could work
 - Trails report: **Gordy** to do report on trails
- Grooming: **Grant** to draft report/plan for grooming/training
- Volunteers: **Melissa** to do a report/plan to utilize volunteers better
- Jackrabbit rental program – **Action**:
- Ski rentals plan: Discussed at next meeting

10) BOARD IN CAMERA SESSION – Not used

11) OTHER BUSINESS

Next meeting: Tuesday, May 29th, 2012

Meeting adjourned 9:20pm